



General Terms and Conditions

1. Costs for visualization and communication (flipchart-records, photos...) and the copying of the participant's literature will be charged according to expenses.
2. For performances which are located more than 30 km from the location of the Primas trainer/ consultant we charge
 - official km allowance (at present: EUR 0,42 for each km by car)
 - other traveling expenses (taxi, train, flight, bus ...) according to expenses
 - costs for accommodation (hotel costs) according to expenses
3. For the canceling of dates by the customer the following sums are charged:
In the case of trainings:
 - canceling between 3 and 6 weeks before the agreed date: 30 % of the agreed sum
 - canceling within 3 weeks of the agreed date: 60 % of the agreed sum
 - canceling within 1 week of the agreed date: 80 % of the agreed sumIn the case of consulting services:
 - 10% of the agreed sum, if an alternative date is fixed
 - 50% of the agreed sum, if the date is cancelled
4. Performances are charged after the workshops and trainings or – if the performance` duration is longer than one month – it is possible for the customer to receive invoices per month. Invoices are immediately due after receiving without any discounts.
5. Any payments reaching us later than 1 month after the date of the invoice are charged with interest for delay (14 %).
6. Any variation of these business conditions has to be fixed in writing.